

# Leader Decision

Thursday, 23 July 2020

## Minutes

### Attendance

#### Committee Members

Councillor Izzi Seccombe

#### Other Members present

Councillors, Helen Adkins, Jo Barker, Margaret Bell, Parminder Singh Birdi, Sarah Boad, Mike Brain, Peter Butlin, Les Caborn, Mark Cargill, Jonathan Chilvers, Alan Cockburn, Andy Crump, Yousef Dahmash, Corinne Davies, Nicola Davies, Neil Dirveiks, Judy Falp, Jenny Fradgley, Bill Gifford, Peter Gilbert, Daniel Gissane, Clare Golby, Seb Gran, Colin Hayfield, John Holland, John Horner, Andy Jenns, Kam Kaur, Keith Kondakor, Jeff Morgan, Maggie O'Rourke, Bhagwant Singh Pandher, Dave Parsons, Caroline Phillips, Wallace Redford, Clive Rickhards, Howard Roberts, Kate Rolfe, Jerry Roodhouse, Andy Sargeant, Dave Shilton, Jill Simpson-Vince, Dominic Skinner, Bob Stevens, Heather Timms, Adrian Warwick, Alan Webb, Chris Williams, Pam Williams, Andrew Wright.

### 1. Leader Decision Appointment of Cabinet Portfolios, Delegation of Executive Functions and Appointments to Bodies

The Leader of the Council agreed the following.

#### Resolved

- (1) That Councillor Peter Butlin be appointed as Deputy Leader.
- (2) That the terms of reference of the Cabinet Portfolios and the appointments to them be as set out below.
- (3) That the delegation of executive functions to officers and other bodies is confirmed as set out in the Constitution.
- (4) That the following are appointed to the bodies listed below:

#### Body

Joint Negotiating Body – Staff (2) Cllr Colin Hayfield Cllr Kam Kaur  
Joint Negotiating Body – Teachers(2) Cllr Colin Hayfield Cllr Kam Kaur  
Adoption Panel (1) Cllr Neil Dirveiks  
Fostering Panel (1) Cllr Pam Williams

## Cabinet Portfolio Holder Terms of Reference

Leader <i>Cllr Izzi Seccombe</i>	The Leader will lead the work of the Council and Cabinet and in particular reserves to herself the economic portfolio.
Deputy Leader (Finance and Property) <i>Cllr Peter Butlin</i>	Deputising for the Leader, finance, delivery of the revenue budget and the overall capital programme (including external funding); procurement and contract management; property; smallholdings; facilities management; <i>oversight of infrastructure delivery.</i>
Adult Social Care and Health <i>Cllr Les Caborn</i>	Social care services to adults including the delivery of social care and support to older people and people with disabilities; policies and services for safeguarding adults and adult mental health services. Oversight of the arrangements for commissioning adult social care services.  Health, including public health and the integration of health with adult and children's services.
Children's Services <i>Cllr Jeff Morgan</i>	Overall responsibility for the co-ordination of education and children's services as the lead portfolio holder for children's services. Specific responsibility for child protection and safeguarding; looked after children, including the Children in Care Council, family support and social care for children with specific needs (disabilities). Child and adolescent mental health services and the arrangements for commissioning those services. Youth <i>justice</i> service and children's centres.
Customer and Transformation <i>Cllr Kam Kaur</i>	Services relating to corporate planning and transformation programme; customer services; libraries; HR and organisational development; communication; performance management; ICT services; and law, governance and audit.
Education & Learning <i>Cllr Colin Hayfield</i>	Education and learning services for children and young people from 0 to 19 years, including early years, nurseries, primary and secondary schools; special educational needs (assessment, statementing and review); special schools; education of looked after children; 16-19 years education and relationships with colleges. Responsibility for school organisation, planning and school governance. Responsibility for skills, apprenticeships, adult and community education and learning services.

Environment  
and Heritage  
and Culture  
Cllr Heather  
Timms

Services relating to waste and environment including gypsies and travellers; country parks; tourism; *climate change*, heritage and culture services. Localities and relationships with the voluntary and community sectors.

Fire & Rescue  
and  
Community  
Safety  
Cllr Andy  
Crump

Services relating to community safety including Fire & Rescue services; *road safety*; *flood risk management*; trading standards; emergency planning; crime and disorder reduction; drugs and alcohol; policing and criminal justice.

Transport and  
Planning  
Cllr Jeff Clarke

Services relating to the provision and maintenance of transport and highways infrastructure, including Highways and Regeneration Capital Programme; the Local Transport Plan; transport strategy and the Local Transport Body; HS2; rights of way; strategic and infrastructure planning and housing.

Cabinet Support Members:

Cllr Margaret Bell: Health (support to Cllr Caborn).  
Cllr Bob Stevens: HS2 (support to Cllr Clarke)  
Cllr Pam Williams: Fostering and adoption (support to Cllr Morgan)

The meeting rose at 15:55



Chair